

Preschool Application

For the 2022-2023 School Year

*Revised March 4, 2022

Dear Parents and Guardians,

In order for your child to be considered for the **lottery to determine acceptance** into the Bedford City Schools Preschool Program, you must complete and return these items to:

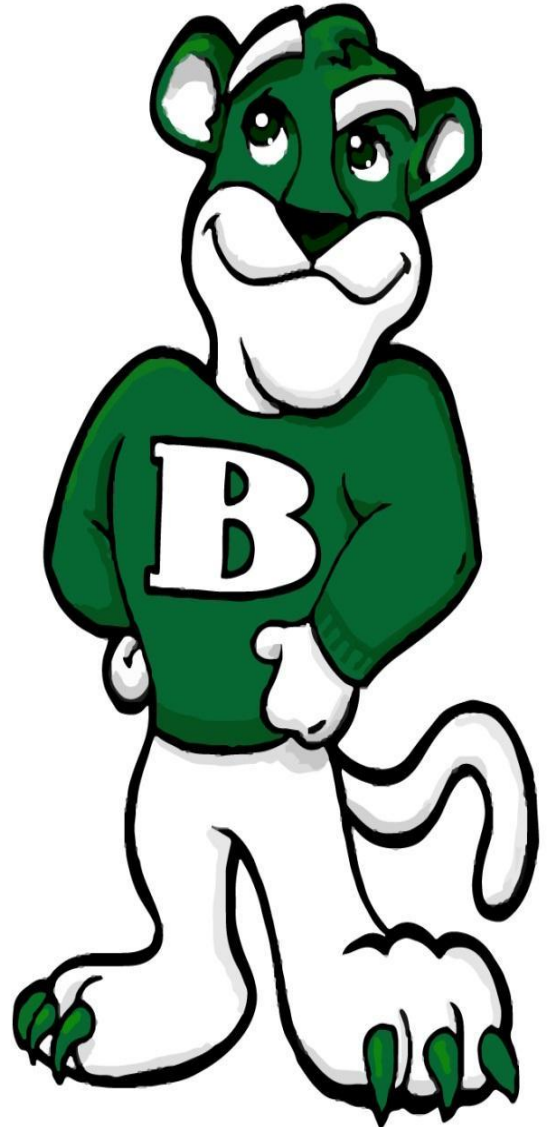
Administration Center

475 Northfield Road

Bedford, OH 44146

- Application Form
- Health Screening Requirement Form
- Income and Residency Verification Form
- Acknowledgement of Privacy Practices
- COPA Application
- Proof of Income (provide copies)
 - W-2's for all in home
 - 1040's for all in home
 - Multiple paystubs
 - Public assistance letter(at least one of the above)

*If you have any questions about this process, please contact Katy Burant-School Psychologist at 440-439-4227 x3735 or kburant@bedfordschools.org



Applications will be accepted through Friday, May 27th to be considered for the lottery. Applications received after this date will be automatically placed on a wait list, should a spot become available. At that time, a lottery will take place again for the open slot.



Bedford City Schools

Full Time Programming

Please read the following in its entirety for full understanding of program requirements

Program/Requirements:

- Full time session, Monday through Friday; start times will be communicated once the lottery takes place and the district determines your child's school placement (Glendale Primary School or Central Primary School)
 - Subject to change pending COVID regulations and restrictions.
- **Children must be four years old on or before September 30, 2022 for the full time classroom.**
- Hours of operation are 8:30-3:00
- Morning drop off by 8:15 AM and afternoon pick up at 3:00 PM
- Compliance with preschool regulations, which include required paperwork/physicals, and conferences
- Compliance with the communicable disease policy, including requirements for immunizations and physical examination within thirty days of school entrance and annually for returning students
- **Transportation will not be provided.** It is the parent's responsibility to transport the child to and from school
- Children must maintain a positive attendance record
- Parents are required to drop off and pick up their children on time to avoid exclusion from the program
- **Fee is 95.00 per week**, which is billed monthly. Dates determined according to each school year calendar. This will be outlined once your child is accepted into the program and after registration.

Tuition reduction:

- Poverty guidelines will be utilized to determine a sliding fee schedule/reduced tuition for students.
- Verification required includes proof of household income (W2, 1040, current pay stubs or letter verifying family income or need for assistance or foster child information)
- Vouchers not accepted at this time

Application procedure:

- Complete application
- Complete UPK Health Screening acknowledgement form
- Complete Income & Residency Verification form 2022-23
- Submit W2, 1040, or current pay stubs or ECE/reduced tuition consideration
- Return application packet to the Administration Building
 - If incomplete, the application *will not be accepted and returned to the family*, detailing the required information that is missing
 - Families will have an opportunity to resubmit
- All applicants will be notified regarding acceptance into the programming by phone or letter
 - Directions on how to enroll/register your student will be provided upon acceptance into the program
 - Families will receive and sign a tuition payment calendar that details financial obligations and payment schedule
 - Once slots are filled, a wait list will be established and a lottery held for that open spot

Bedford City Schools

Part-Time Peer Programming

Please read the following in its entirety for full understanding of program requirements

Program:

- AM Session: TBD Monday through Friday
- PM Session: TBD Monday through Friday
- Children will be assigned to each special education integrated classroom
- Child's placement is completed by staff. Special requests cannot be considered.
- Children will meet criteria for peer models, as determined by Bedford City Schools

Participation Requirements:

- **Children must be three years old on or before August 1, 2022.**
- Compliance with preschool regulations, which include required paperwork/physicals, and conferences
- Compliance with the communicable disease policy, including requirements for immunizations and physical examination prior to school entrance
- **Transportation will not be provided.** It is the parent's responsibility to transport the child to and from school
- Children must maintain a positive attendance record to avoid exclusion from the program
- Parents are required to drop off and pick up their children on time
- **Fee is \$20.00 per week,** which is billed monthly. Dates determined according to each school year calendar. This will be outlined once your child is accepted into the program. Poverty guidelines will be utilized to determine a sliding fee schedule/reduced tuition for students. Vouchers are not accepted.

Application procedure:

- Complete application
- Complete UPK Health Screening acknowledgement form
- Complete Income & Residency Verification form 2022-2023
- Submit W2, 1040, or current pay stubs for reduced tuition consideration
- Return application packet to The Bedford Board of Education, 475 Northfield Road.
 - If incomplete, the application *will not be accepted and returned to the family,* detailing the required information that is missing
 - Families will have an opportunity to resubmit
- All applicants will be notified regarding acceptance into the programming by phone or letter
 - Directions on how to register your student will be provided upon acceptance into the program
 - Families will receive and sign a tuition payment calendar that details financial obligations and payment schedule

Bedford City School District

Application Form

*Students must be 3 years old on or before August 1st for the part time program.

*Students must be 4 years old on or before September 30th for the full time program.

Child's Name: _____ Gender: Female or Male

Address: _____ City: _____

Date of Birth: _____

Parent or Guardian's Name: _____

Parent or Guardian's Phone Number(s): _____

Parent or Guardian's Email address: _____

*It is the family's responsibility to contact the district throughout the application period to update any changes to contact information, including a current phone number.

I am applying for: _____ Part Time Program _____ Full Time Program

If full time programs are full, is your family willing to accept a part time position ? _____ Yes _____ No

Parent or Guardian's signature: _____ Date: _____

Office use ONLY:

UPK/part	UPK/full	ECE	PL %	EMIS PL %